



## East Essex Triathlon Club

### Minutes of Annual General Meeting held on 27<sup>th</sup> January 2023

| Attendees           | Apologies            |
|---------------------|----------------------|
| Ian George (IG)     | Sam Hill (SH)        |
| Scott Youngson (SY) | Dianne Shellito (DS) |
| Jack Martin (JM)    | Toby Knight (TK)     |
| Paul Gribbon (PG)   | Stuart Oldham (SO)   |
| Matthew Dodd (MD)   |                      |
| Richard Duane (RD)  |                      |
| Laura Mason (LM)    |                      |
| Matt Kane (MK)      |                      |
| Chris Muers (CM)    |                      |
| Camilla Wilkes (CW) |                      |
| Janice Brown (JB)   |                      |
| Jo Phelps (JP)      |                      |
| Jenny Harley (JH)   |                      |
| Gemma Kemp (GK)     |                      |
| Mike Shean (MS)     |                      |
| Zena Shean (ZS)     |                      |
| Peter Harley (PH)   |                      |
| Liz Payne (LP)      |                      |
| Bill Smith (BS)     |                      |

| No         | Item Raised/Discussed   | Action |
|------------|---|--------|
| <b>1.0</b> | <b>Matters arising and discussed</b>  |        |
| 1.1        | IG confirmed that all Committee Meeting Minutes are available on the EETC website within the Members Only Area  | Note   |
| 1.2        | No comments received on the 2022 AGM Minutes, so these are deemed as being accepted.  | Note   |
| 1.3        | Kids Committee Meeting to be diarised by the end of March 2023  | LP     |
| 1.4        | JM to speak to SO about previous offer to sponsor one of the EETC Events  | JM     |
| 1.5        | Kids Tri Welfare Officer. IG to speak to BTF about the exact requirements for this.   | IG     |
| 1.6        | IG to sort out the password for the EETC Twitter account  | IG     |
| 1.7        | ZS, CM & JP will be members of the Committee without formal roles.  | Note   |
| <b>2.0</b> | <b>Club Chairmans Report</b>  |        |
|            | Ian commented that 2022 has still not been an easy year for the multi-sport community which is still struggling to recover from the pandemic. This has now been compounded by the current cost of living crisis. Several events were cancelled in 2022 due to the lack of entries. The Blackwater and Clacton triathlons being prime examples. Unfortunately, 2019 was the last year the race in Clacton was held. I certainly have fond memories of taking part in this race on several occasions. |        |



Even though entries are down for all our events, we have still had a good turnover in 2022 and all these events are a still a significant revenue stream for the club and enable us to offer many benefits to our members such as the annual event at Hogg Hill, the annual Winter Ball and subsidised entry to the National Relays to name but a few. We also put on a subsidised event a Base Jump for the kids this year.

Unfortunately, we had to cancel the Thursday evening swimming session at Basildon Sporting Village last autumn. This session had simply become uneconomical given the rising costs of hiring the pool and the low turnout. We have now replaced this with the session on Friday morning at Runnymede which still runs at a loss but is significantly less than the Thursday evening session at Basildon Sporting Village.

As Paul will shortly allude to, 2022 has been a costly year for the Club so we need to be conscious of how we spend the Club's funds, and if necessary, we may need to cut back on one or two of the subsidised events in 2023.

That being said, there is reason for optimism going into this year. Thanks to Jack's hard work it looks as though we will have a stellar turnover at the Holkham Half in July and it's good to see some familiar faces back at the Monday evening swim session training just for this.

As everyone knows, the Club is run by our amazing volunteers without whom the Club would simply fail to operate. A special mention must go to Jack, Jenny, and Richard Fuller for all their help throughout the year but also to Camila and Scott who both came on to the committee in 2022.

Ian also took the opportunity to thank all our committee members, coaches and our ride leaders and anyone else who has helped with the Club even in a small way. It is our volunteers that really help to make us the Club we are.

Finally, Ian thanked everyone for coming along this evening and to all our members for their continued support in 2022.

### **3.0 Club Captains Report**

Jack offered his thanks and gratitude to the Committee for the support of the Club, funding, and support for member benefits through the year.

There were many successes in 2022 with the relay events, club events, club league, social events etc.

Congratulations to everyone for the success of Alpe, and thanks to Scott for organising the event for us.

Jack is looking forward to seeing EETC participate at Holkham 2023 (57no individuals and 3no Relays entered), along with the club league again and club events being held throughout the year.



Closing out with another big thanks to the committee and thanks to Paul for manning the books and letting us all spend the money back in the club!

#### 4.0 Club Treasurers Report

4.1 Paul has previously published his Treasurer's Report on the Club Facebook page leading up to the AGM but he explained on the night the Club finances and what income was raised and what has been spent in 2022. The full report is appended to the minutes.

4.2 Main Items summarised

- Closing balance of £2,284 (change of -£4,699 in the year)
- Inflation has had an impact at 10%, so the value of the funds reduce
- PG advised that the £6,000 has been missed, but there has been significant value returned to members in the year.
- EETC only has 3no income streams
  - Entry Fees from Club Events
  - Membership Fees
  - Training Session Fees
- PG aiming to have a £4,000 in the bank at the end of 2023
- Osbornes have confirmed that they are happy to sponsor the Grays Triathlon this year.

#### 5.0 Questions From Members

5.1 ZS enquired whether it would be worthwhile setting up a WhatsApp Group to remind members of the various training sessions and activities. All agreed that this was a good idea. ZS to action. ZS

#### 6.1 2023 Committee Member Appointments

| Role                                     | Nominees                      | 1st Proposer   | 2nd Proposer   |
|--|-------------------------------|----------------|----------------|
| Chairman                                 | Ian George                    | Scott Youngson | Michael Shean  |
| Secretary                                | Scott Youngson                | Ian George     | Jack Martin    |
| Treasurer                                | Paul Gribbon                  | Ian George     | Jack Martin    |
| Club Captain                             | Jack Martin                   | Michael Shean  | Scott Youngson |
| Welfare Officer                          | Toby Knight                   | Scott Youngson | Ian George     |
| Junior Manager (Chair of Kids Committee) | Liz Payne                     | Ian George     | Chris Muers    |
| Membership Secretary                     | Camilla Wilkes                | Ian George     | Matthew Dodd   |
| Press Secretary                          | Matthew Dodd                  | Scott Youngson | Ian George     |
| Social Secretary                         | Laura Mason                   | Jack Martin    | Gemma Kemp     |
| Kit Manager                              | Gemma Kemp<br>Ian George/Jack | Scott Youngson | Camilla Wilkes |
| Race Director (Aquathlon)                | Martin                        | Scott Youngson | Paul Gribbon   |
| Entry Co-ordinator (Aquathlon)           | Jenny Harley                  | Ian George     | Scott Youngson |
| Race Director (Kids Triathlon)           | Ian George                    | Matthew Dodd   | Jack Martin    |
| Entry Co-ordinator (Kids Triathlon)      | Jenny Harley                  | Ian George     | Scott Youngson |
| Race Director (Grays)                    | Michael Shean                 | Zena Shean     | Jack Martin    |



|                                    |              |            |                |
|------------------------------------|--------------|------------|----------------|
| Entry Co-ordinator (Grays)         | Jenny Harley | Ian George | Scott Youngson |
| Cross Country Coordinator - Sunday | Jenny Harley | Ian George | Jack Martin    |
| Youth League Administrator         | Jenny Harley | Ian George | Jack Martin    |
| Tri Star League Administrator      | Jenny Harley | Ian George | Jack Martin    |
| Adult League Administrator         | Sue Fuller   | Ian George | Jack Martin    |
| Member without Portfolio           | Chris Muers  |            |                |
| Member without Portfolio           | Zena Shean   |            |                |
| Member without Portfolio           | Jo Phelps    |            |                |

# East Essex Tri Club

Accounts for 2022

Club AGM on 27 January 2023

# SUMMARY



# PROFIT AND LOSS 2022

CLUB ACCOUNT BALANCE

End December

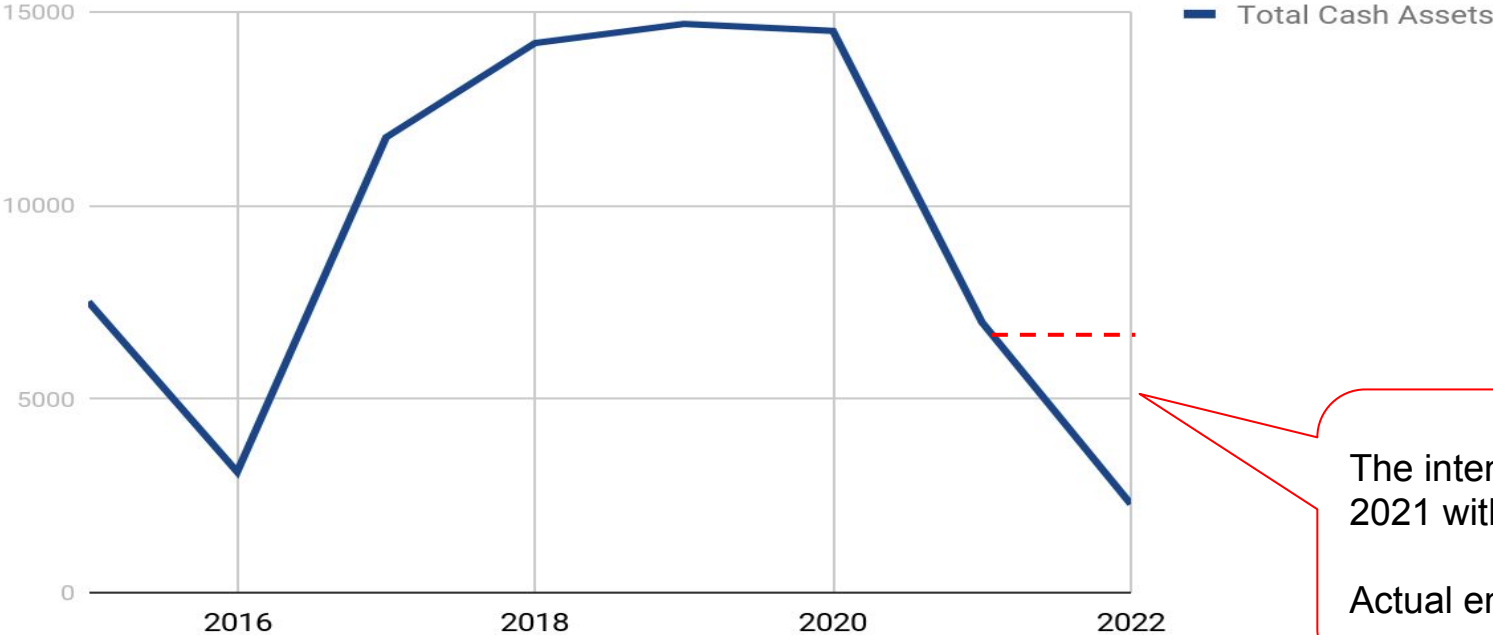
**£2,284**

CHANGE OF

**£4,699**

# PROFIT AND LOSS 2022

## EETC Accounts



The intention was to end 2021 with ~ £6k in bank.

Actual end was ~£2.5k



# PROFIT AND LOSS 2022

## East Essex Triathlon Club

### Profit & Loss for the year ending 31 December 2022

|  | Note | 2022 (£)      | 2021 (£)      | Difference    |
|--|------|---------------|---------------|---------------|
| <b>Income</b>  |      |               |               |               |
| Annual Membership Subscriptions to EETC                            |      | 4,146         | 3,101         | 1,045         |
| EETC Organised Race Entry Fees (Aquathon; Kids; Grays;GoTri)       |      | 14,528        | 2,568         | 11,960        |
| EETC Regular Training Session Fees (BSV; Runnymede; Turbo; Dunton) |      | 7,246         | 7,399         | -153          |
| Club Champs/Bridge Tri Income (Adults and Childrens)               |      | 434           | 904           | -471          |
| Relay Entry Fees Received (National; Regionals)                    |      | 165           | 190           | -25           |
| Tri Farm Swim TT Income  |      | 0             | 0             | 0             |
| Hogg Hill Income (free to members)                                 |      | NIL           | NIL           | 0             |
| Timing Equipment (Services and Software)                           |      | 0             | 0             | 0             |
| Club Kit Income  |      | 260           | 463           | -203          |
| XC Fees  |      | 4             | 0             | 4             |
| Misc Income  |      | 630           | 0             | 630           |
| Awards Night (December) Income                                     |      | 1,980         | 1,400         | 580           |
| Training Camp Deposits (2021 only should be cost-neutral)          |      |               | -600          |               |
| LM Mini BusDeposits (cost-neutral)                                 |      | 88            |               | 688           |
| <b>Total Income</b>  |      | <b>29,479</b> | <b>15,425</b> | <b>14,054</b> |

# PROFIT AND LOSS 2022

## Expenses

|  |               |               |               |
|--|---------------|---------------|---------------|
| Affiliation Fees to UKA & Tri England                                | 767           | 930           | -163          |
| EETC Organised Race Event Expenses (Aquathon; Kids; Grays)           | 10,077        | 1,656         | 8,421         |
| EETC Regular Training Session Expenses (BSV; Runnymede; Turbo; Velo) | 14,338        | 10,936        | 3,402         |
| Club Champs/Bridge Tri Fees (Adults and Childrens)                   | 1,061         | 1,872         | -811          |
| Relay Entry Fees Paid (National; Regionals; XC - free to members)    | 604           | 875           | -271          |
| Tri Farm Swim TT (subsidised to members)                             | 0             | 0             | 0             |
| XC Race Entries  | 340           |               | 340           |
| Hogg Hill Expenses (free to members)                                 | 259           | 260           | -1            |
| Timing Equipment (Services and Software)                             | 224           | 74            | 150           |
| Club Kit Purchased   | 679           | 1,051         | -372          |
| End of Season [Santa Run] (free to members)                          | 65            | 113           | -48           |
| Awards Night [December] Expenses                                     | 4,025         | 3,210         | 815           |
| Development (Training for coaches; first aid, etc.)                  | 553           | 186           | 367           |
| Mob Match Expenses (free to members)                                 | 210           | 0             | 210           |
| AGM / Committee meeting expenses                                     | 190           | 40            | 150           |
| Administration (Website; Stationery)                                 | 542           | 250           | 292           |
| Miscellaneous  | 241           | 1,775         | -1,534        |
| <b>Total Expenses</b>  | <b>34,174</b> | <b>23,228</b> | <b>10,946</b> |

|                        |                   |
|------------------------|-------------------|
| <b>Profit / (Loss)</b> | <b>(4,694.91)</b> |
|------------------------|-------------------|

# Key Achievements

We did:

- Subsidies for training sessions 
- Subsidies for new design of tri suits 
- Increased expense payments to our coaches 
- Subsidies for Winter Ball 
- Food and refreshments at Multiple Events 
- Charity Donations 
- Subsidies for Club Champs Tri 
- Subsidies to National Relays 
- Free Hogg Hill 
- Trained more coaches 
- Repairs to BSV Sheds. Again.
- Balance the books with ~£7k in accounts at December 2022. 

# Looking Forwards - 2023

- Biggest area of expenditure is training sessions
  - Need to monitor these closely and close down unprofitable sessions
- Club subsidies
  - Both social and racing events will require members to contribute a greater percentage
- Keep controlling costs
- Aim will be to increase the cash balance to about £4k in accounts at December 2023.

# ANNEXES

# Main Training Summary - 2022

## East Essex Triathlon Club

### Training Summary for the year ending 31 December 2022

|                               | Notes | (Runnymede)   | Swim (BSV)    | Swim (Sweyne) | Track (BSV) | Vouchers   | Other    | Total         |
|-------------------------------|-------|---------------|---------------|---------------|-------------|------------|----------|---------------|
| <b>Income</b>                 |       |               |               |               |             |            |          |               |
| Training Subs                 |       | 1,651         | 288           | 1,062         | 3,641       | 610        | 0        | 7,251         |
| Total Income                  |       | 1,651         | 288           | 1,062         | 3,641       | 610        | 0        | 7,251         |
| <b>Expenses</b>               |       |               |               |               |             |            |          |               |
| Venue Hire                    |       | 3,965         | 2,491         | 1,377         | 1,763       | 0          | 0        | 9,595         |
| Coaching                      |       | 1,359         | 264           | 854           | 1,200       | 0          | 0        | 3,677         |
| Lifeguards (where applicable) |       | 626           | 0             | 412           | 0           | 0          | 0        | 1,038         |
| Total Expenses                |       | 5,950         | 2,755         | 2,643         | 2,963       | 0          | 0        | 14,310        |
| <b>Profit / (Loss)</b>        |       | <b>-4,299</b> | <b>-2,467</b> | <b>-1,581</b> | <b>678</b>  | <b>610</b> | <b>0</b> | <b>-7,059</b> |

# Key Highlights - Racing Summary 2022

## East Essex Triathlon Club

### Race Summary for the year ending 31 December 2022

|  | Notes | Aquathon     | Kids Tri   | Grays Tri    | Go Tri   | Total        |
|--|-------|--------------|------------|--------------|----------|--------------|
| <b>Income</b>                              |       |              |            |              |          |              |
| Race Entry Fees (net of race licence fees) |       | 3,010        | 4,748      | 4,543        |          |              |
| Misc Income                                |       | 2,228        |            | 500          |          |              |
| Total Income                               |       | 5,238        | 4,748      | 5,043        |          | 15,029       |
| <b>Expenses</b>                            |       |              |            |              |          |              |
| Venue Hire                                 |       |              |            |              |          |              |
| Tri England Permit & Expenses              |       |              |            |              |          |              |
| Goody Bags                                 |       |              |            |              |          |              |
| Trophies                                   |       |              |            |              |          |              |
| Ambulance / First Aid                      |       |              |            |              |          |              |
| Equipment Hire                             |       |              |            |              |          |              |
| Water and refreshments (marshals)          |       |              |            |              |          |              |
| Admin                                      |       |              |            |              |          |              |
| Other                                      |       |              |            |              |          |              |
| Total Expenses                             |       | 4,116        | 4,301      | 1,648        |          | 10,065       |
| <b>Profit / (Loss)</b>                     |       | <b>1,123</b> | <b>447</b> | <b>3,394</b> | <b>0</b> | <b>4,964</b> |

# Key Highlights - Other Contributions 2022

## East Essex Triathlon Club

Training Summary  
for the year ending 31 December 2022

|                        | Club Kit    | Winter Ball   | Nat Relays  | Hogg Hill   | Bridge      | XC          | Mob Match   | Total         |
|------------------------|-------------|---------------|-------------|-------------|-------------|-------------|-------------|---------------|
| <b>Income</b>          |             |               |             |             |             |             |             |               |
| Income                 | 0           | 1,980         | 165         | 0           | 434         | 4           | 0           | 2,582         |
| Total Income           |             | 1,980         | 165         | 0           | 434         | 4           | 0           | 2,582         |
| <b>Expenses</b>        |             |               |             |             |             |             |             |               |
| Venue Hire             |             | 3,204         |             |             |             |             |             | 3,204         |
| Other (Trophies)       |             | 654           |             |             |             |             |             | 654           |
| Other                  |             | 166           |             |             |             |             |             | 166           |
| Total Expenses         | 550         | 4,025         | 604         | 259         | 1,061       | 340         | 210         | 6,498         |
| <b>Profit / (Loss)</b> | <b>-550</b> | <b>-2,045</b> | <b>-439</b> | <b>-259</b> | <b>-627</b> | <b>-337</b> | <b>-210</b> | <b>-4,466</b> |



**END**

