



East Essex Triathlon Club

Minutes of Committee Meeting held on 28th June 2022

| Attendees | Apologies |
|---------------------|-----------------------|
| Ian George (IG) | Gemma Kemp (GK) |
| Scott Youngson (SY) | Sam Hill (SH) |
| Jack Martin (JM) | Camilla Wilkes (CW) |
| Paul Gribbon (PG) | Louisa Usherwood (LU) |
| Jenny Harley (JH) | Dianne Shellito (DS) |
| Toby Knight (TK) | Dermot Robinson (DS) |
| Chris Muers (CM) | |
| Mike Shean (MS) | |
| Peter Harley (PH) | |

| No | Item Raised/Discussed | Action |
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| 1.0 | Matters arising from the Last Committee Meeting | |
| 1.1 | No matters outstanding. Minutes were accepted as being an accurate account of the meeting, although JH noted the date of the National Relays should be 27 th August. | Note |
| 2.0 | Grays Triathlon | |
| 2.1 | MS (Race Director) will not be in attendance due to another engagement. IG & JM will act as RD's on the day of the event | MS/IG/JM |
| 2.2 | JH has been managing the entries and we now have 100 people entered. | Note |
| 2.3 | MS confirmed that the following people will managing the areas as noted below. Pool – Richard Duane Transition – Neil Lynch Bike – Kevin Baldwin and Paul Gammon Run – Peter Harley | Note |
| 2.4 | MS noted that the run loop will be shorter this year due to building works, and so will be 3no laps | PH |
| 2.5 | MS advised that set up on site will need to commence from 05:00 <ul style="list-style-type: none"> IG to send note all marshals and helpers Ms advised that the pool area needs to be vacated by 08:30 | IG Note |
| 2.6 | MS advised that we currently have minimum number of marshals needed to run the event. A further request for help to be placed on the FB page | MS/IG |
| 2.7 | There will be no medals or trophies this year. JM to arrange for chocolate for overall Top 3 men and women. | JM |
| 3.0 | British Triathlon Federation | |
| 3.1 | IG advised that all Committee members are required to review and agree to the current BTF policies for | ALL |



- Safeguarding Policy
(<https://www.britishtriathlon.org/britain/documents/about/child-protection/british-triathlon-safeguarding-and-protecting-children-policy.pdf>)
 - Equality & Diversity Policy
(<https://www.britishtriathlon.org/britain/documents/about/policy-documents/general-policies/2020/equality-diversity-policy-frg021-.pdf>)
 - British Triathlon's Anti-Doping Policy
(https://www.britishtriathlon.org/britain/documents/gb-teams/clean-sport/clean_sport_commitment_statement_2017.pdf)
- 3.2 IG to arrange for outstanding Committee Members to sign the register IG
- 4.0 Junior Members**
- 4.1 IG to contact relevant members to arrange for a Sub-Committee to be set up for the Junior/Kids section of the Club. This will then feed into the main Club Committee. IG
- 4.2 End of Season Presentation and Activity Event to be arranged. DR offered to review options for potential locations DR
- 5.0 Social Events**
- 5.1 Christmas Winter Ball has been booked for 02/12/2022. It will be held at the Rayleigh Club. This will be more of a presentation evening. JM/DR
- 5.2 End of Season BBQ to be arranged for September. DR to propose dates and associated costs. DR
- 6.0 Swimming Sessions**
- 6.1 IG advised that the Thursday sessions at BSV have a very low attendance and are losing money for the club. It is felt that this is significantly impacted by the pool hardly ever being available for 50m. All present agreed that the session is to be cancelled. IG to notify BSV. IG
- 6.2 Runnymede have offered the club an additional session at 06:00 on Fridays.
- IG to post of FB page to gauge interest from members. IG
 - IG to seek confirmation from Runnymede as to whether a Coach will need to be present. IG
- 7.0 EETC Club Kit**
- 7.1 GK advised ahead of the meeting that the last order window is now closed. It will not be reopened until near the end of the year. Note
- 7.2 Any requirements for hoodies are to go the Jo Phelps. Note
- 8.0 Coaches Expenses**
- 8.1 Coaches' expenses are currently paid at the following rates Note
- BTF Level 1. £8ph
 - BTF Level 2 £12ph



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| | MS noted that the rates haven't been updated for a good number of years. All present agreed that these need to be reviewed and increased. | |
| 8.2 | PG to review the impact of putting the expenses rates up by £5-£8ph to see if raising the cost of the club sessions by £1-2 would cover the cost of the expenses increase. Once the review is complete, PG to share with the Committee for final comment and agreement. | PG |
| 9.0 | National Relays | |
| 9.1 | JM confirmed the date for the event as 27 th August 2022 in Nottingham. All agreed that this would be the main focus for relay events this year. | Note |
| 9.2 | Committee Members agreed that the Club will subsidise the entry fee for all members as per previous years. Entry fee cost is £175 per Team. | Note |
| 9.3 | JM to place post on FB and contact RF to do the same on the website to request notices of interest from Club Members for participation | JM |
| 10.0 | Grays Triathlon | |
| 10.1 | The date for the event is 3 rd July 2022 | Note |
| 10.2 | MS advised at the previous meeting that entries to date had been slow, however IG advised that this was now up to circa 80 entrants. | Note |
| 11.0 | England Athletics | |
| 11.1 | ZS to set SY up on the EA portal for the new EA membership year so that he can take over management of this. | ZS/SY |
| 11.2 | SY to contact EA to ascertain how many London Marathon spaces are available to EETC, once EA Portal access is available. PG confirmed previously that the LM is on 2 nd October 2022 | SY |
| 12.0 | AOB | |
| 12.1 | SY to collate updated contact details, photos and contact details for relevant Committee Members for the website. SY to then contact Richard Fuller about updating the Committee Members page on the website | SY |
| 12.2 | IG confirmed that Committee Meeting minutes are to be uploaded on the Club Website | SY |
| 12.3 | SY confirmed that the announcement the EETC have won the Club Competition (most competitors) for the Alpe d'Huez Triathlon will be announced this week by the organisers on their social media platforms and website. | Note |
| 13.0 | Next Meeting on Tuesday 06/09/2022 @ 19:30 at BSV | Note |